

## Lesson Tuition Policy

*(Revised August, 2016)*

### Tuition Payment and Schedule as of September 1, 2016

- **Tuition for lessons is paid at a flat rate of \$123.00 per month.** Monthly tuition covers one 30 minute lesson per week for all 4 weeks. There is no additional fee for months that have 5 weeks.
- Allegro offers a 10% discount (after the first lesson) for families enrolled in 2 or more lessons per month. Tuition includes a weekly private lesson of 30 minutes in length. An instructor and lesson room have been reserved for each student at your scheduled lesson time every week.
- Tuition also includes the center's 3 student recitals each year.
- Payment is made using auto pay by credit card. (Debit cards also accepted, but they will be run as credit.) A charge for the month in advance will be processed after the student's first lesson of each month.
  - **NOTE:** The studio will be closed for the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Reschedules for all holidays, as well as Christmas Eve and New Years Eve, may be arranged in advance at no additional cost.

### **Attendance, Missed Lessons, & Make-Ups : *We understand schedules can change, the more advance notice you can give us, the more easily we may be able arrange alternatives.***

- Your tuition reserves a rehearsal room and teacher for a specific time each week; therefore each month's tuition must be paid regardless of the attendance of the student. There will be no credit given for missed lessons, unless other arrangements have been made in advance.
- Due to teacher availability, a maximum of one make-up will be allowed during each two (2) month period. A lesson must be made up in the month it is missed or at the discretion of Allegro. Make-ups cannot be saved or stockpiled.
- To be eligible for a make-up lesson you must give Allegro at least 24 hours notice in advance. Make-ups will be scheduled at Allegro and the instructor's discretion, giving students priority when lessons have been missed due to illness, death of a family member, school sponsored music function or pre-planned student performance.
- Last minute cancellations (lessons cancelled less than 24 hours before the lesson) and no shows (lessons missed without notice) may not be made up. Lessons cancelled due to an emergency or illness will be addressed on a case-by-case basis by the center and instructor.
- If you are unable to keep a regular schedule for a period of time, please contact Allegro in advance. We will do our best to work with your schedule to make sure you are getting your allotted lessons.

### **Instructor Absence**

- In the instance that your regular instructor cannot make the lesson appointment, an Allegro approved substitute will be provided.
- In the rare instance that the store is closed due to emergency situations such as dangerous weather, the student will be notified of the cancellation.

**Allegro Music Center, Inc.**

**Referrals**

We appreciate when your confidence in us when you refer us to friends and family. To say *THANK YOU*, we offer you one FREE lesson per referral. Your student's FREE lesson will be credited the month following the new student's first lesson. Please note, this applies only for referrals to families of students who have *never* taken lessons with Allegro before.

**Withdrawing**

In order to withdraw from enrollment, the student must submit a *Termination Form* (available at the counter) before the 21st of the last month of lessons. Students will complete the current month of enrollment, and billing will be suspended as of the 1st of the following month. Your instructor will continue to expect your student until notified by our front desk.

**Center & Student Responsibilities**

- Student may be held responsible for damages that he/she cause to Allegro Music Center property.
- Allegro Music Center holds no responsibility or liability for minors outside of their lesson times. Minors left without adult supervision are not Allegro's responsibility. Parents/legal guardians of such unsupervised minors waive the right to pursue legal action towards the store or instructor for any injury sustained at Allegro.

**Authorization:**

I, \_\_\_\_\_, have read and agree to the above tuition policy.  
(Printed name or parent/guardian if student is under 18.)

**Signed** \_\_\_\_\_ **Dated** \_\_\_\_\_

I, \_\_\_\_\_, hereby authorize Allegro Music Center,  
(Printed name of payer.)  
Inc. to auto-charge my credit card monthly for tuition.

**Signed** \_\_\_\_\_ **Dated** \_\_\_\_\_